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No. T. 11025/28/2009-NACO (FIN)
Dated 3rd November 2010

Subject: Operational Expenses for DAPCUs
Ref: This office letter of even no dated 20th April 2010

Dear Sir/Madam,

The operational expenses for DAPCUs were revised and communicated vide this office letter of even no dated 20th April 2010. Subsequently, to this, there have been representations from the states on this. These aspects have been considered and the following revision of rates s approved:

1. Recurring expenses

Sl. No.	Item of expenses	Existing Rate	Revised Rate	Remarks
a.	Communication Expenses (Telephone and Internet)	Rs 2500 Per Month	Rs 3000 Per Month	
b.	Stationary	Rs 2000 Per Month	Rs. 2500 Per Month	
c.	Postage	Rs.1000 Per Month	No change	
d.	Travel	Rs.10000 Per Month	Rs20000 Per Month	See notes below
e.	Contingency	Rs2000 Per Month	No change	

2. One time cost

- Furniture and refurbishment – no change in the ceiling.
- Computer, UPS and Printer - one more PC and UPS may be purchased limiting the expenditure to Rs. 40000. The printer should be shared

Notes

- Travel cost at 1 (d)
 - The provision for travel is meant for all Officers and staff of DAPCU who are required to travel for official purpose.
 - The provision is in the nature of reimbursement of actual expenses incurred in travelling and not for activities like routine hiring of vehicles.
 - This provision is not a perk, or an allowance attached to any post and should not be disbursed as such
- Postage at 1 (c)
 - This includes cost for courier charges if any.
- All supporting vouchers in original should be submitted to SACS on periodical basis along with SOE and UC.
- SACS can re-work the annual budget as per the above norms. However, for the current year the increase will be proportionate from December onwards in case of recurring cost.

This issues with the concurrence of Secretary & DG, NACO.

Yours sincerely,


(Kanwaldeep Singh)

To
The Project Director
All State AIDS Control Societies/UTs